

Meeting Room Booking System

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**Room Booking System
at Airbus, Filton.**

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Airbus is a global aircraft manufacturer



Passion

Our global workforce is united by a passion for aviation and restless desire to create better ways to fly

55,000

Employees

€42billion

Annual revenue*

9yrs

Backlog

400

Operators

Data to end 2014

Our aircraft are a familiar sight around the world

Presence

An Airbus takes off
or lands every

2 seconds

15,900+

Aircraft sold

60

Produced monthly

9,200+

Delivered

25,000+

Daily flights

Data to end August 2015

Meet the Airbus family from 100 to 500+ seats

A320 Family

The market leader



A330 Family

The right aircraft, right now



A350 XWB

The Xtra that makes a difference



A380

Own the sky



The A320 Family is the world's best selling aircraft

A320

Superior comfort,
lowest cost and highest
reliability

A320neo - 20% lower
fuel burn

12,100+

Orders

6,700+

Deliveries

300+

Operators

Data to August 2015

Summary

What is it?

- Touch screens integrated with Outlook, showing room availability, ability to make an instant booking and importantly auto cancellation of 'no shows'

Business Requirement

- Significant increase in utilisation of meeting room facilities (enabling 20% reduction in capacity for the "new" Filton)

Project Activity

- The solution, capable of satisfying the business requirement, taken from concept to reality.
- Meeting room booking solution deployed to 104 meeting rooms in Airbus Aerospace Park.

Business Benefits

- Automatic cancellation of unused rooms ("no-show")
- At-venue room calendar visibility & instant booking
- Utilisation and no-show reporting, to enable behaviour change and therefore further increased utilisation



Business Issues and Solution Benefits

Main Issues	Solution Benefits
20% reduction in meeting room capacity across the Filton site	Very efficient use of meeting room capacity through auto cancellation and room check out capability. No shows average 21% each month.
Meeting 'no shows' waste time and resources	Auto cancellation feature removes booking from Outlook and makes the room resource available.
No clear visibility of room availability	Room availability is shown on the touch screen
Difficult to find and book a room at short notice	Auto cancellation, check out functionality and at room visibility significantly improve the ability to find a room.
Difficult to assess effective resource usage	Reporting functionality shows the bookings made, actual time used and level of no shows.

Key Benefit

Meeting Rooms: Barnwell House 2nd Floor



09:14

Friday 07,
March 2014

Meeting room bookings before
15 minute auto cancellation.
Red indicates all rooms are
booked.

Meeting Rooms: Barnwell House 2nd Floor



09:17

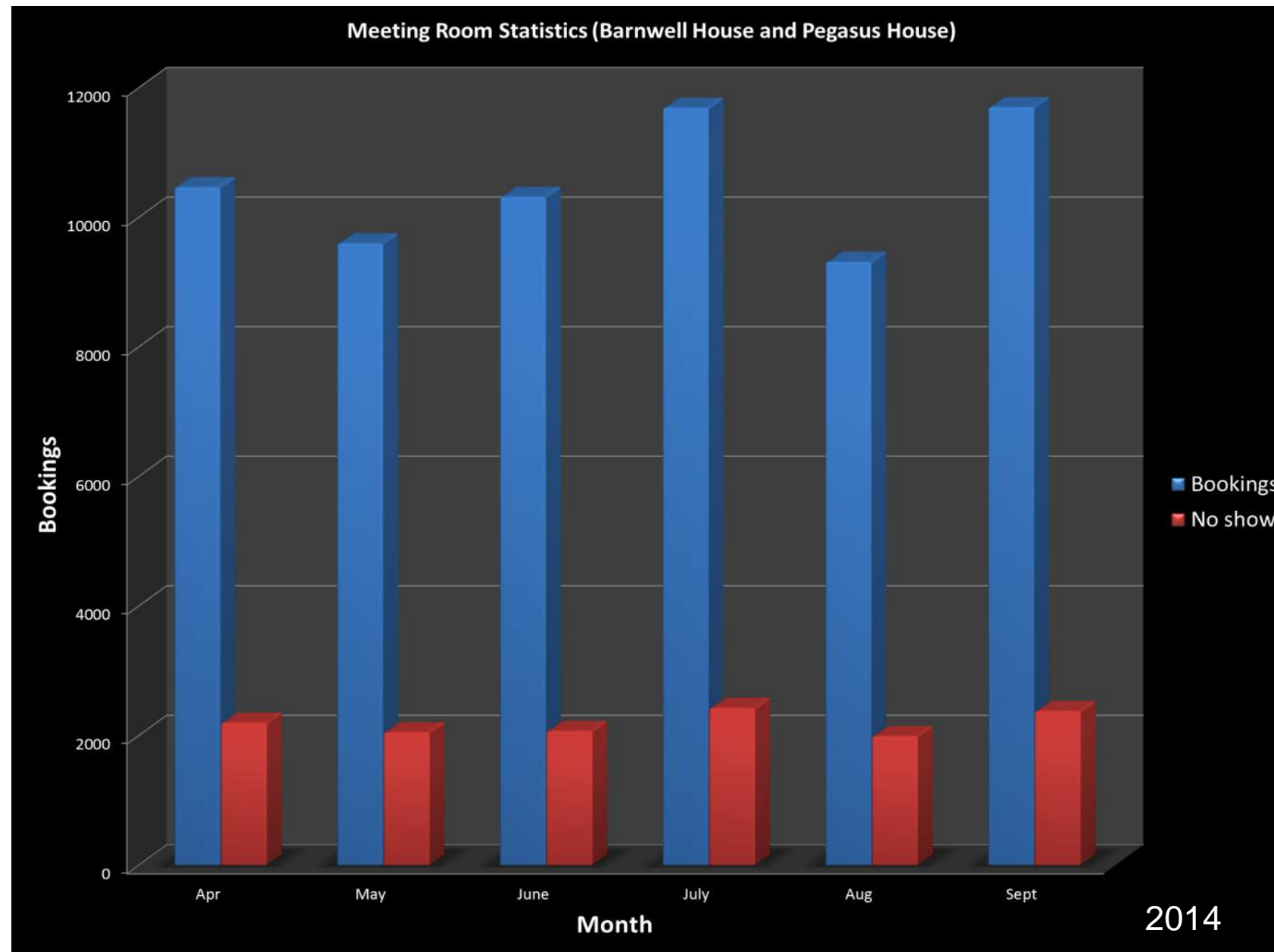
Friday 07,
March 2014

Meeting room bookings after
15 minute auto cancellation
period. Green shows the
rooms that are now available
to book again.



Kiosk showing Floor Plans

No Show Benefit



Graph shows the level of bookings made per month together with the number of meetings where there has been a no show. The figures were taken over a 6 month period in 2014. The average no show level is 21%.

Rooms auto cancel when there is a no show and therefore this capacity is available for further bookings.

Room Booking Screen Benefits

- Integrated with Outlook such that bookings made with Outlook appear on screen and bookings made at the screen appear in Outlook.
- Auto cancellation of meetings through 'no show' releases 3300 hours of meeting room capacity per month
- At venue room status of that day's bookings.
 - Avoid room 'ownership' clashes
 - Know you have arrived at the right meeting!
- Room bookings can be made directly on screen (average 700 per month)
- 'Check out' function releases additional capacity
- Room utilisation Monitoring
 - Feedback drives further improvement
 - Behaviour change
- Easy to use intuitive interface
- Enhances the professional office environment
- Latest touch screen technology
- Kiosk floor plan development



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Questions?